

2018 Local Agency Biennial Notice

SEP 26 2018

Name of Agency: Ojai Valley Sanitary District Clerk of the Board

Mailing Address: 1072 Tico Road Ojai, CA 93023

Contact Person: Brenda Krout Phone No. 805-646-5548

Email: brenda.krout@ojaisan.org Alternate Email: jeff.palmer@ojaisan.org

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

An amendment is required. The following amendments are necessary:

(Check all that apply.)

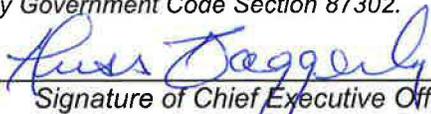
- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (describe) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.


Signature of Chief Executive Officer

09-24-2018
Date

Russ Baggerly - Chairman of the Board

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2018**, or by the date specified by your agency, if earlier, to:

**Board of Supervisors
800 S. Victoria Avenue
Ventura, CA 93009-1920**

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

CERTIFICATION

I hereby certify that the following is a true and correct copy of Ojai Valley Sanitary District's Resolution No. 2018-17, Resolution of The Ojai Valley Sanitary District Adopting a Conflict of Interest Code, adopted by the Ojai Valley Sanitary District Board of Directors on September 24, 2018.


BRENDA KROUT - CLERK OF THE BOARD
OJAI VALLEY SANITARY DISTRICT

9-27-18
DATE

County of Ventura

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE OJAI VALLEY SANITARY DISTRICT
ADOPTING A CONFLICT OF INTEREST CODE**

OCT 01 2018

Clerk of the Board

ORIGINAL COPY

WHEREAS, the Political Reform Act, Government Code Sections 87300-87302 requires state and local government agencies to adopt and promulgate conflict of interest codes;

AND WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code Regs. Section 18730, containing the terms of a standard conflict of interest code which can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The terms of 2 Cal. Code Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendices "A" and "B" in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Ojai Valley Sanitary District.
2. Pursuant to Section 4 of the Standard Code, designated employees shall file statements of economic interests with the District. Upon receipt of the statements from members of the Board of Directors and the General Manager, the District shall make and retain a copy and forward the original of these statements to the Clerk of the Ventura County Board of Supervisors' Office. Other designated employee statements will be retained at the District's office.

This resolution shall take effect upon its adoption.

PASSED AND ADOPTED this 24th day of September, 2018, upon the following vote:

AYES: GREENE, ULRICH, KAISER, BAGGERLY, STONE, CURTIS, BURG

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE


Russ Baggerly, Chairman

CERTIFICATION:

I, William M. Stone, Secretary of the Board of Directors of the Ojai Valley Sanitary District, do certify that the above is a true and accurate copy of Resolution No. 2018-17 adopted by the Board of Directors on September 24, 2018.


William M. Stone, Secretary

APPENDIX A

Persons occupying the following positions are designated employees and must disclose financial interests in those categories described in Appendix B which are listed opposite their respective designated positions.

DESIGNATED EMPLOYEES

DISCLOSURE CATEGORIES

Board of Directors	(7 Directors)	1
General Manager	(1)	1
District's Attorney	(1)	1
Administrative Officer	(1)	1
Operations Manager	(1)	1
Consultants*		1

*Consultants shall be included in the list of designated employees and shall disclose financial interest subject to the following:

The General Manager may determine in writing that a particular consultant, although a "designated employee," is hired to perform a range of duties that is limited in scope and thus, is not required to comply with the disclosure requirements described herein. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements, if any. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

APPENDIX B

Disclosure Categories

Subject to the definitions set forth in the Political Reform Act and applicable regulations:

Category 1 — BROADEST DISCLOSURE

- (1) All sources of income including gifts, loans and travel payments;
- (2) All interests in real property; and
- (3) All investments and business positions in business entities.

Category 2— REAL PROPERTY

All interests in real property.

Category 3— LAND DEVELOPMENT AND TRANSACTION

All investments, business positions and income including gifts, loans and travel payments, from sources of the type which engage in land development, construction, or acquisition or sale of real property.

Category 4— PROCUREMENT

All investments, business positions and income including gifts, loans and travel payments, from sources of the type which provide services, facilities, supplies, materials, machinery or equipment of the type utilized by the County of Ventura.

Category 5— PROCUREMENT — DEPARTMENT/AGENCY- SPECIFIC

All investments, business positions and income including gifts, loans and travel payments, from sources of the type which provide services, facilities, supplies, materials, machinery or equipment of the type utilized by the department(s), agency(ies) and/or programs as to which the designated position has responsibility.

Category 6— REGULATION AND PERMITTING

All investments, business positions and income including gifts, loans and travel payments, from sources of the type which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the department(s), agency(ies) and/or programs as to which the designated position has responsibility.

Category 7— FUNDING

All investments, business positions and income including gifts, loans and travel payments, from sources of the type which receive grants or other monies from or through the department(s), agency(ies) and/or programs as to which the designated position has responsibility.

NOTICE OF HEARING ON ADOPTION OF CONFLICT OF INTEREST CODE

for the

OJAI VALLEY SANITARY DISTRICT

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District will conduct a hearing during its regular meeting on September 24, 2018 at the District office located at 1072 Tico Road, Ojai, California for purpose of considering the adoption of a Conflict of Interest Code for the District. A copy of the proposed code is available for inspection in the District office from 8:00 a.m. to 5:00 p.m. Monday through Friday.

Posting Date: September 18, 2018

DECLARATION OF POSTING

The undersigned hereby declares that a notice of hearing regarding the adoption of the Conflict of Interest Code for the Ojai Valley Sanitary District was posted at the District office at 1072 Tico Road, Ojai, California.


Signature

COPY

BRENDA KROUT — CLERK OF THE BOARD
Print Name/Title

September 18, 2018
Date



**BOARD MINUTES
BOARD OF SUPERVISORS, COUNTY OF VENTURA, STATE OF CALIFORNIA**

**SUPERVISORS STEVE BENNETT, LINDA PARKS,
KELLY LONG, PETER C. FOY AND JOHN C. ZARAGOZA
December 4, 2018 at 8:30 a.m.**

**CONSENT – COUNTY EXECUTIVE OFFICE – Adoption of Conflict of Interest
Codes for 118 Local Agencies; and Receive and File 2018 Biennial Notices.**

- (X) All Board members are present.

- (X) Upon motion of Supervisor Long, seconded by Supervisor Zaragoza, and duly carried, the Board hereby approves the recommendations as stated in the respective Board letters for Consent Items 12 - 33.

By:

A handwritten signature in cursive script that reads "Lori Gaines". The signature is written in black ink and is positioned above the printed name and title.

Lori Gaines
Deputy Clerk of the Board